

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Licensing and Appeals Committee held in the Council Chamber,  
District Council Offices, Gernon Road, Letchworth Garden City  
on Monday, 21st October, 2019 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Ian Albert, David Barnard and Elizabeth Dennis-Harburg.

### 2 MINUTES - 5 NOVEMBER 2018

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 5 November 2018 be approved as a true record of the proceedings and be signed by the Chairman.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIRMAN'S ANNOUNCEMENTS

- (1) The Chairman advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (2) The Chairman drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

### 5 PUBLIC PARTICIPATION

There were no presentations by the public.

### 6 LICENSING SERVICE ANNUAL REPORT

#### **RESOLVED:**

- (1) That the report entitled Licensing Service Annual Report be noted;
- (2) That the Licensing Manager be requested to circulate the risk rating scheme for inspections to all Members of the Licensing and Appeals Committee prior to implementation.

**REASON FOR DECISIONS:** Section 8.2.3 of the Council Constitution requires the Full Committee to meet at least once per year and section 8.2.3 (d) requires the Committee 'to receive an annual report on licensing activities including performance information'.

### 7 INFORMATION NOTE - THE ROLE OF THE LICENSING AND APPEALS COMMITTEE

**RESOLVED:**

- (1) That the information note entitled The Role of the Licensing and Appeals Committee be noted;
- (2) That the following suggestions by Members be considered by the Licensing Manager:
  - (i) Consider introducing taxi fare tariffs that discourage the use of vehicles with high fuel consumption;
  - (ii) That Service Director Legal and Community be requested to consider an amendment to the constitution in that the Committee may meet more than once per year and that the Licensing Manager, in consultation with the Chairman of the Licensing and Appeals Committee, call meetings when necessary with a maximum of 4 meetings per annum.